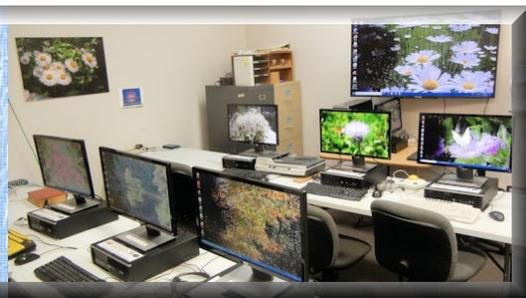


The Bristol Village Computer Club Newsletter

January, 2025



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The Bvcc Newsletter Is Back

By Len

After an absence of several years, the Monthly BVCC Newsletter is back. This is an alternative to the monthly meetings that were discontinued during COVID.



You are a BVCC Member!

In the good old days of yore, membership fees were \$3 per year and \$5 for two years. This has been changed so that every Bristol Village resident is now eligible for a **free** BVCC membership. To register as a BVCC member simply send your email address to bvcomputerclub@bvres.org, *If you received this newsletter via email, you are already a member.*

The BVCC treasury is currently healthy. This is because our tech helpers, Daryl, Jim, and Len do not charge for services. Grateful residents who have received help with their computer problems sometimes insist on paying for help received. Instead of paying for help, residents are encouraged to place a donation in the money box that is near the Computer Room Copy machine.



BVCC Vice President Needed

There is currently an opening for Vice President. The Vice President does not have to be a computer expert. What is needed is someone that can help in decisions about the Computer Room and suggestions for BVCC services.

Charging Stations Now Available

Thanks to Jim Boyce

Bad weather causing power outages is always a possibility. We recently had a situation in the Village where a number of houses lost power for several days while the power was on at the Activity Center. This is a big problem for residents who depend on cell phones or tablets. To aid residents who experience a loss of power, the Bristol Village Computer Club has installed three cell phone or tablet charging stations. They are located in...



1. The Computer room
2. In the Auditorium near the 'Old Coots' corner
3. In the Library.



Windows Shortcuts you Should Remember

By Len

There are a lot of Windows shortcuts... far [too many](#) to memorize. However, here is a short list of shortcuts that will save you time and that are worth remembering..



- To **Copy** a selection to the clipboard press **Ctrl+C**
- To **Paste** a selection from the clipboard press **Ctrl+V**
- To **Undo** recent changes press **Ctrl+Z**
- To **Redo** an Undo press **Ctrl+Y**
- To open File Explorer press **Ctrl+E**
- To select **everything** in a document press **Ctrl+A**
- To switch between open Windows hold the **Alt** key down and press the **Tab** key several times until the desired window has been selected, then release the **Alt** key.



A computer rule of thumb is... *never type anything twice, even is it was first typed by someone else.* **Ctrl+C** followed by **Ctrl+V** can save a lot of typing time.

Different European Folk Dances

By Len

The internet provides access to an amazing database of information from around the world. Of course, there is a lot of junk to filter through. One of my favorite pastimes is to explore YouTube videos. Here is a recent discovery.

<https://www.youtube.com/watch?v=HLVcO6y-fQE>

Here is a refresher about the options for viewing YouTube videos.

Searching for videos

Some folks use Google search to find videos. However, **YouTube** has its own search box.

Once you enter some text in the **YouTube** search box, **YouTube** will look for videos that seem to be related to the word or words you enter. (See Figure 1).

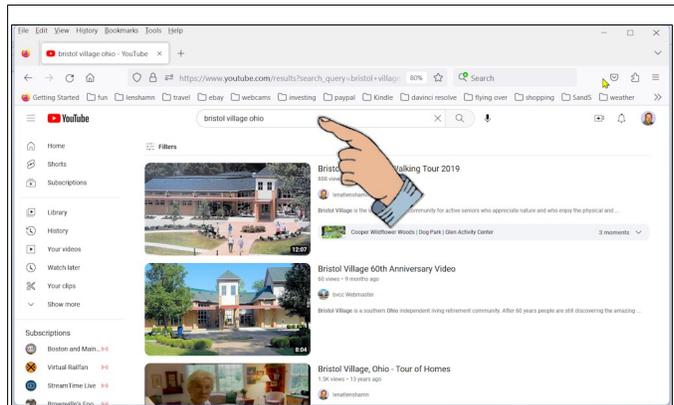


Figure 1: The YouTube search box.

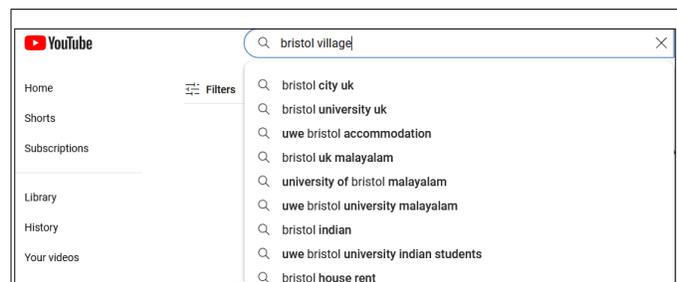


Figure 2: Entering search text.

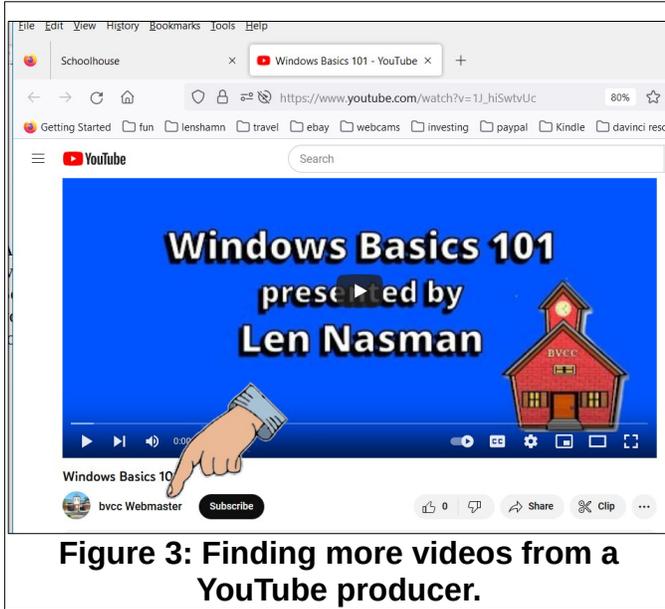
As you enter text in the **YouTube** search box, **YouTube** will make suggestions for completing your text entry. (See Figure 2) You can simply select a topic from the list. Sometime that can save typing time, but sometimes you just have to enter exactly what you are searching for.

You can refine a search by adding a + or – between search terms. For example compare searching for kane with searching for kane + pa.

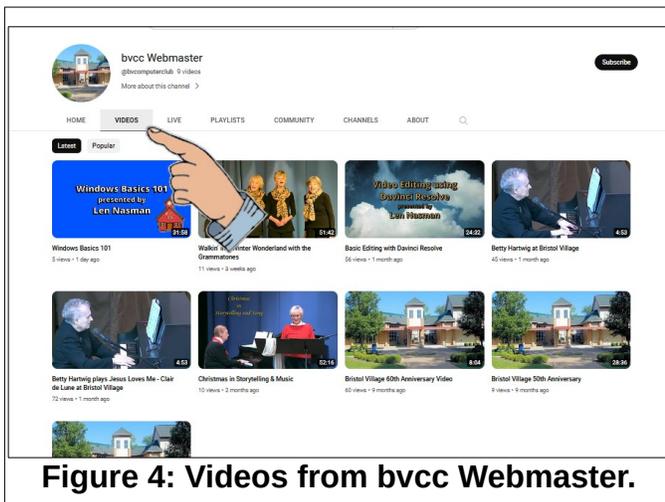
Once you have opened a YouTube video, The system will suggest other videos based on videos you

have watched. You can search for more videos from the producer of the open video.

Check video producer for more videos



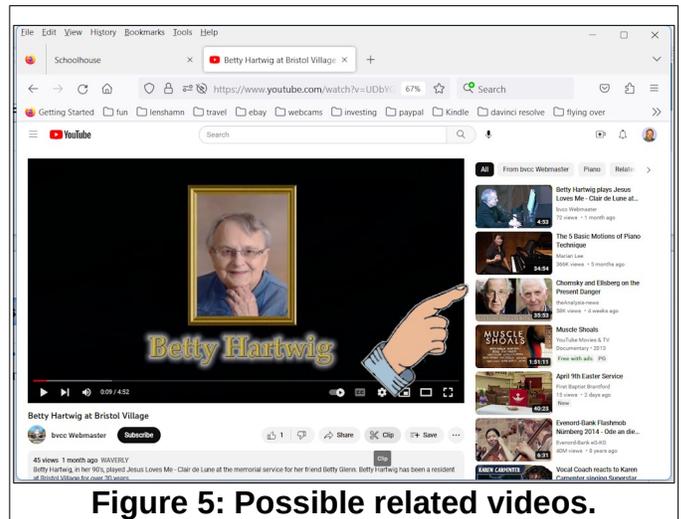
If you are viewing a video and want to see what other videos are available from the producer of the video you are watching, select the name of the owner of the current video. (See Figure 3)



This will open a page that shows all of the videos produced by that particular video contributor. (See Figure 4)

If you select the Videos button on that page, the thumbnails of all of the videos by that producer will

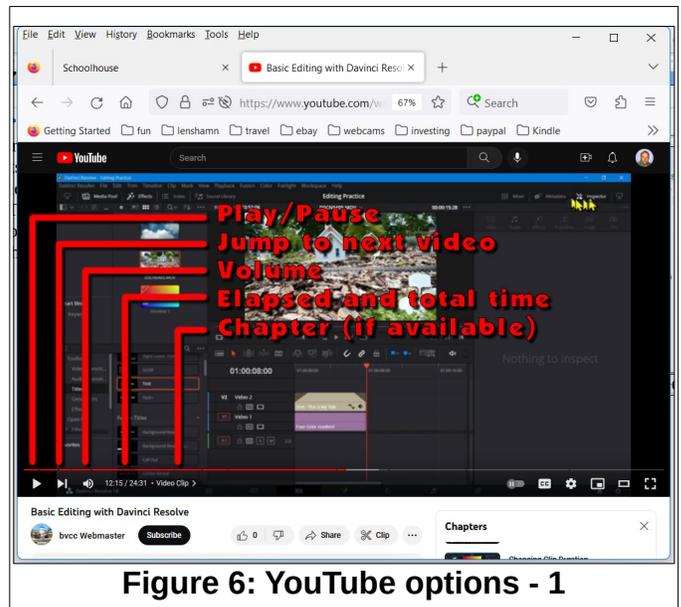
be displayed. Observe that when the Videos button has been selected, options for sorting by **Latest**, **Popular**, or **Oldest** are available.



See related videos

When a video is open, **YouTube** will display a list of other videos it thinks may be of interest to you. (See Figure 5) Sometimes some of the videos on the list do not seem very similar to the current video, but **YouTube** makes a guess based on the current video and other videos you have played in the past. The listed videos can lead to other things you might find interesting.

YouTube Controls



The bottom of the **YouTube** display has a number of options. (See Figure 6)

- **Play/Pause.** Pressing the **spacebar** will also toggle the Play/Pause option.
- **Jump to next video** (actually jumps to the next video in the interest list).
- **Volume.** Click to toggle must, drag slider to change volume.
- **Current and total time.** There is a horizontal time line along the bottom of the display. You can click to jump to a new time, or you can drag the current time to a new location.
- **Chapter.** Some videos have chapter breaks available. You can use these to locate specific sections of a video. This is very helpful for tutorial videos when you want to start at a particular chapter, or repeat a chapter.

The quality of these subtitles depends on the clarity of the narrator.

- **Auto Play.** If it is on, the next video will open with the current play setting.

Two options you should memorize are **F** toggle full screen. and the **spacebar** to toggle play/pause.

About Chapters

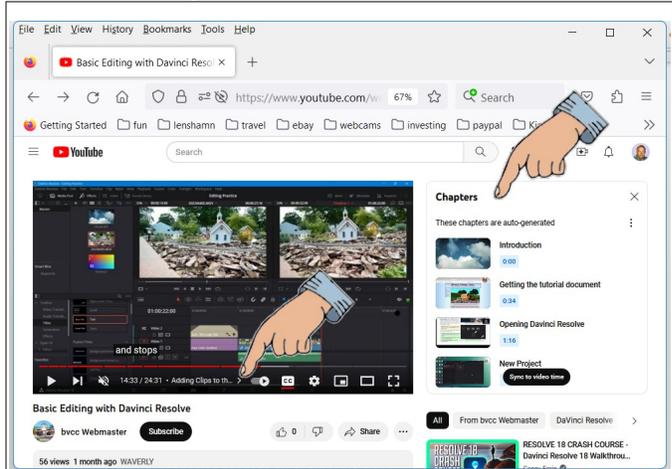


Figure 8: Toggling auto generated chapter list on or off.

If chapters are present, selecting the small arrow (>) at the end of the chapter notation will open a chapters list. This can be very useful when you want to repeat a chapter in a video, or locate a starting point for playback.

Note the X to the right of Chapters in the Chapters list. This provides for toggling the chapter list off.

YouTube Keyboard Shortcuts

Here are the keyboard shortcuts for 'Power Users'.

Keyboard shortcut Function

Spacebar Play/Pause when the seek bar is selected. Activate a button if a button has focus.

Play/Pause
Media
Key on
keyboards
k Play / Pause.
Pause/Play in player.

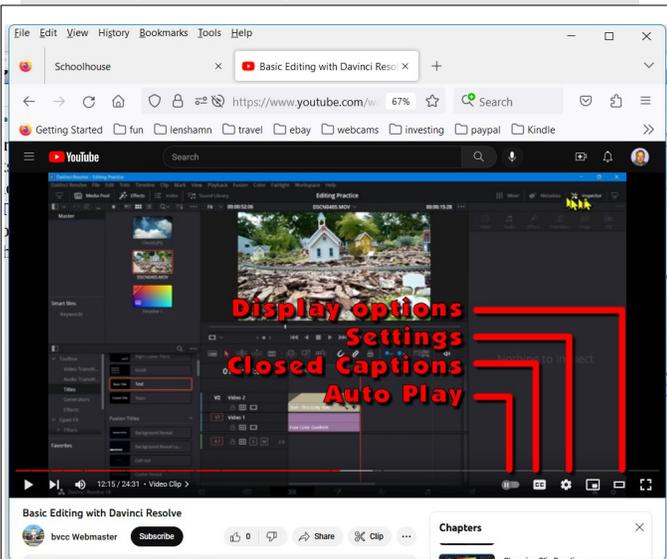


Figure 7: YouTube options - 2.

- **Display options.** The options are; Mini player, Theater mode, or full screen. **Pressing the F key** will toggle between full screen or default view.
- **Settings.** Right clicking on Settings will open a context menu. Left clicking on Settings will show Annotations, Playback speed, Subtitle options, and quality.
- **Subtitles.** Toggles subtitles on or off. If the video producer did not add subtitles, **YouTube** will automatically try to interpret the audio and generate text.

m Mute/unmute the video.

Stop Media Key on keyboards Stop.

Next Track Media Key on keyboards Moves to the next track in a playlist.

Left/Right arrow on the seek bar Seek backward/forward 5 seconds.

j Seek backward 10 seconds in player.

l Seek forward 10 seconds in player.

· While the video is paused, skip to the next frame.

’ While the video is paused, go back to the previous frame.

> Speed up the video playback rate.

< Slow down the video playback rate.

Home/End on the seek bar Seek to the beginning/last seconds of the video.

Up/Down arrow on the seek bar Increase/Decrease volume 5%.

Numbers 1 to 9 Seek to the 10% to 90% of the video.

Number 0 Seek to the beginning of the video.

/ Go to search box.

f Activate full screen. If full screen mode is enabled, activate F again or press escape to exit full screen mode.

c Activate closed captions and subtitles if available. To hide captions and subtitles, activate C again.

Shift+N Move to the next video (If you're using a playlist, will go to the next video of the playlist. If not using a playlist, it will move to the next **YouTube** suggested video).

Shift+P Move to the previous video. Note that this shortcut only works when you're using a playlist.

i Open the [Miniplayer](#).

This is the 100th issue of the Newsletter edited by Len since 2007. Article contributions or editing help would be appreciated.

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